

WAGE CERTIFICATE

SUBJECT: BID NO.: IFB OED-2014-09

DESCRIPTION OF PROJECT

PROVISION OF PROFESSIONAL LEGAL SERVICES

Pursuant to Section 103-55, HRS, I hereby certify that if the awarded Contract is in excess of \$25,000.00, the services shall be performed under the following conditions:

1. The services shall be performed by employees at wages or salaries not less than wages or salaries paid to public officers and employees doing similar work.

2. The services shall be in compliance with all applicable laws of the Federal and State governments, relating to worker's compensation, unemployment compensation, payment of wages, and safety.

I understand that all payments required by Federal and State laws to be made by employers for the benefit of their employees are to be paid in addition to the base wages required by Section 103-55, HRS.

BIDDER: _____

BY: _____
Signature of Person Authorized to Sign this Bid.

Please Print

NAME: _____

TITLE: _____

DATE: _____

IFB-PMB-2014-09

SEALED BID OFFER

Hawaii Public Housing Authority
Contract and Procurement Office
1002 North School Street, Bldg. D
Honolulu, Hawaii 96817

Dear Procurement Officer:

The undersigned has carefully read and understands the terms and conditions specified in the Invitation for Bids, Specifications and the General Conditions by reference made a part of this Bid Offer and hereby submits the following offer to perform the work specified.

That the undersigned further understands and agrees that by submitting this Sealed Bid Offer, 1) it is declaring its Bid Offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) it is certifying that the price(s) submitted was (were) independently arrived at without collusion.

Date: _____

Respectfully Submitted,

Telephone No.: _____

Legal Name of Offeror

Fax No.: _____

Payment address, if other than street
address at right:

Authorized Signature (Original)

Hawaii General Excise Tax Lic. I.D. No.:

Title

Social Security or Federal I.D. No.:

Street Address

City, State, Zip Code

Offeror is: ☐ Individual ☐ Partnership ☐ Corporation ☐ Joint Venture

State of Incorporation: ☐ Hawaii *☐ Other _____

*If "other", is corporate seal available in Hawaii? ☐ Yes ☐ No

Bidders must complete the following items:

1. Provide the history of the bidder's experience in the provision of professional legal services of similar engagements in the United States. Include the number of years of experience: (Attach separate pages if necessary.)

2. Provide the names and addresses of companies or government agencies in which the bidder has provided or is currently providing professional legal services as mentioned in Question 1 above along with the dates of services:

Firm or Agency	Contact Person	Telephone No.	Dates of Service

3. Insurance coverage to be provided by:

Commercial General Liability: _____

Name of Agent: _____

Telephone Number: _____

Workers Comp: _____

Automobile Insurance: _____

Signature of Offeror _____

IFB OED-2014-09
Bid Offer Form

Offeror: _____

Bidder shall provide a Bid Price Per Hour for all personnel listed below regardless if the Bidder currently have such a position. The Bid Price Per Hour for each type of personnel shall be firm for the duration of the contract period and shall be the actual rates charged to the HPHA for actual units of services rendered.

Type of Personnel	36-Month Contract Period			
	Bid Price Per Hour (1)	Weight Allocation (for evaluation purposes) (2)	Weighted Hourly Rate (3) = (1) x (2)	
Principal	x	22%	=	
Member	x	22%	=	
Partner	x	22%	=	
Associate	x	22%	=	
Paralegal	x	10%	=	
Administrative	x	2%	=	
		100%		

Total Weighted Hourly Rate (sum of all Weighted Hourly Rates): _____

Bid Price for Minimum 1,000 Hours (1,000 x Total Weighted Hourly Rate): _____

Bid Price for Maximum of 3,000 Hours (3,000 x Total Weighted Hourly Rate): _____

Minimum billable unit of service for all personnel (i.e. 10 minutes or 1/6th of an hour):

_____ minutes or _____ of an hour

Each billable increment unit of service for all personnel (i.e. every 10 minutes or 1/6th of an hour):

_____ minutes or _____ of an hour

Award shall be made to the lowest responsive and responsible Total Weighted Hourly Rate. Initial contract amount shall be based on the Bid Price for Minimum of 1,000 Hours; contract amount may be increased by the execution of Supplemental Contract(s), not to exceed the Bid Price for Up to 3,000 Hours at the sole discretion of the HPHA.